

Monthly Compliance Report

June 2026**Velocity Tower - Sheffield**
Mason Owen

10 St Mary's Gate, Sheffield, S1 4LR

Velocity Tower
St Mary's Gate, Sheffield**100%**PPM COMPLETED
ON TIME**4 / 4**FIRE ALARM TEST
CERTIFICATES SUPPLIED**0**PPM ITEMS NOT
ON TIME**COMPLIANT**MONTHLY PPM
POSITION**PPM Performance**

Monthly planner activity against completion.

**Fire Alarm Weekly Test Summary**

4 Metro certificates supplied for this month.

- 04 Jun 2026** Certificate supplied
No tested assets recorded
- 11 Jun 2026** Action recorded
Sounder fault recorded on current visit
- 16 Jun 2026** Not completed
ARC details unavailable; no tested assets record
- 23 Jun 2026** Action recorded
ARC signal issue recorded on current visit

Compliance Overview

Total planned tasks: 16
Completed on time: 16
Not on time: 0
Fire certificates: 4

Key Updates This Month

- All monthly PPM tasks completed.
- No Evotech PPM carryover.
- Sprinklers / six-monthly wet risers added by amendment.
- L8 sampling evidence included.

Next Month - Look Ahead

Continue planned maintenance, compliance checks and weekly fire alarm evidence capture.

Any Questions?

Please contact your Evotech Account Manager or Helpdesk.

02 Maintenance & PPM Performance

The monthly planner information is presented below in a simplified format for portal users. The signed engineer report remains in the evidence section.

Category	Due	Completed	Open	Missed	Attended on time	Completed on time
PPM	8	8	0	0	8	8
Statutory	7	7	0	0	7	7
Non-statutory	1	1	0	0	1	1

PPM activities completed

Activity	Frequency	Location	Completion date	Status
General lighting	Monthly	Common areas	05 Jun 2026	Complete
Emergency lighting	Monthly	Common areas	05 Jun 2026	Complete
Disabled toilet alarm operational test	Monthly	Common areas	05 Jun 2026	Complete
LV distribution visual checks	Planned	Common areas	05 Jun 2026	Complete
RCD / RCBO trip button tests	Planned	Common areas	05 Jun 2026	Complete

Monthly position

All PPM tasks shown in the June source report were completed and up to date, with no Evotech PPM carryover recorded. The report also notes a contract amendment to include sprinklers and six-monthly wet risers.

03 Compliance Summary

Area	Activity	June evidence	Position	Comment
Fire alarm	Weekly user test	Metro - 4 certificates	See weekly summary	Current visit outcomes reported below
Emergency lighting	Monthly / annual check	Evotech source pack	See evidence	Original record retained
Water hygiene	Temperature monitoring	Evotech source pack	See evidence	Original record retained
PPM delivery	Monthly planner	Evotech monthly report	16 of 16 on time	Source planner position
Specialist systems	Subcontractor evidence	Original source pack	See evidence	The June source pack includes L8 water sampling evidenc

Specialist documentation

The June source pack includes L8 water sampling evidence covering TVCC potable samples and Legionella.

Evidence approach

Original signed Evotech records and specialist contractor documentation from the source monthly report are reproduced in Appendix A without alteration so the portal issue retains the full audit trail.

04 Weekly Fire Alarm Test Summary

This section records the outcome of each weekly Metro certificate supplied for June. Historic case references carried forward on Metro paperwork are not treated as repeat monthly failures unless the current visit itself records a new issue or an unsuccessful test.

Date	Current visit status	Client-facing note	Evidence
04 Jun 2026	Certificate supplied	No tested assets recorded	Original Metro certificate retained
11 Jun 2026	Action recorded	Sounder fault recorded on current visit	Original Metro certificate retained
16 Jun 2026	Not completed	ARC details unavailable; no tested assets recorded	Original Metro certificate retained
23 Jun 2026	Action recorded	ARC signal issue recorded on current visit	Original Metro certificate retained

Reporting note

4 Metro weekly fire alarm certificates have been supplied for June 2026. The table above reports the current-visit position shown on each certificate. Historic case references remain visible in Appendix B for audit traceability but are not treated as repeat failures unless the current visit itself records the issue.

05 Evidence Register

The following original records are retained within this report so that the portal document remains suitable for management review and audit evidence.

Evidence	Date	Source	Location in report
Original monthly PPM / engineer evidence	June 2026	Evotech	Appendix A
Water hygiene / emergency lighting evidence	June 2026	Evotech	Appendix A
Specialist contractor documentation	June 2026	Original source pack	Appendix A
Weekly fire alarm test	04 Jun 2026	Metro Safety	Appendix B
Weekly fire alarm test	11 Jun 2026	Metro Safety	Appendix B
Weekly fire alarm test	16 Jun 2026	Metro Safety	Appendix B
Weekly fire alarm test	23 Jun 2026	Metro Safety	Appendix B

Next month - look ahead

- Continue planned maintenance and monthly compliance checks in line with the planner.
- Continue weekly fire alarm testing and retain each current certificate in the portal pack.
- Include specialist contractor documentation where attendance occurs during the reporting month.

Client contact

Account Manager: Roberto Varela | Helpdesk: helpdesknorth@evotech.co.uk | 01422 377541

APPENDIX A Original June 2026 Compliance Evidence

The following pages reproduce the evidence section of the original monthly report so the redesigned portal document preserves the underlying audit trail.

APPENDIX A Original monthly report evidence - source page 7

Original Evotech / specialist evidence

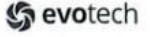


ENGINEERS REPORT

1 - WORK DETAILS			
Job no:	E0001681-1	Expenses:	No
Date:	05/06/2026		
Client name:	EO-106509 - Velocity Tower		
Site address:	St Mary's Gate, Sheffield, SOUTH YORKSHIRE, S1 4LR		
Job Description:	Week 23 PPM - Monthly Tasks		
Start travel:		Finish travel:	
On site:	null	Off site:	15:21
Job completed:	Job Completed		
2 - DESCRIPTION OF WORKS CARRIED OUT			
Work type:	Other		
Other (specify):	June PPM'S		
What did you find?	June PPM'S		
What did you do?	General lighting, emergency lighting, Disabled toilet alarm operational test, lv distribution visual checks, RCD's and RCBO's trip button test		
How did you leave it?	Working order		
Additional Information			
Waste Transfer Note Applicable?	No		
3 - SIGNATURES			
CLIENT			
Signature:			
Print name:	Na		
ENGINEER			
Signature:			
Print name:	Vytautas Serkonas		

APPENDIX A Original monthly report evidence - source page 8

Original Evotech / specialist evidence



Water Temperature Checks

Contract: <i>Shedfield One</i>	Date: <i>5-6-26</i>
Site: <i>Velocity Tower</i>	Engineer: <i>V. Sekharan</i>

MONTHLY TASKS				ADDITIONAL MONTHLY TASKS		
Sentinel Tap Temperatures - nearest & furthest from heat source or CWST.	Mixed (TMV)	Cold (<20°C)	Hot (>50°C)	CWST Temperatures (should be <20°C)	At Ball Valve	Opposite Ball Valve
Location:				CWST 1	<i>15.8</i>	<i>16.0</i>
Location:				CWST 2	<i>15.8</i>	<i>16.0</i>
Other outlets: 1 per zone or floor. Check different outlets at each visit.	Mixed (TMV)	Cold (<20°C)	Hot (>50°C)	Cold Water Mains Inlet Temperature	°C	
Location: <i>Easy access</i>	<i>39.1</i>	<i>17.0</i>	<i>57.6</i>	Notes:		
Location: <i>staff kitchen</i>	<i>—</i>	<i>16.8</i>	<i>61.4</i>			
Location: <i>staff WC</i>	<i>—</i>	<i>16.6</i>	<i>61.1</i>			
Location: <i>Reception WC</i>	<i>—</i>	<i>16.9</i>	<i>60.2</i>			
Location: <i>Reception kitchen</i>	<i>—</i>	<i>16.9</i>	<i>60.3</i>			
Location: <i>Bin store bib</i>	<i>—</i>	<i>16.6</i>	<i>—</i>			
Location: <i>Bin store sink</i>	<i>—</i>	<i>16.6</i>	<i>60.2</i>			
Location:						
Location:						
Showers; de-scale and disinfect	Every 3 Months			ADDITIONAL ANNUAL TASKS (See relevant form for CWST inspection)		
Location:				Notes:		
Location:						
Location:						
Location:						
Location:						
Calorifiers:	Return >50°C	Flow >40°C	Notes:			
Calorifier 1 Temperatures:						
Calorifier 2 Temperatures:						

COLD WATER AT EACH OUTLET SHOULD BE LESS THAN 20°C WITHIN 2 MINUTES

HOT WATER AT EACH OUTLET SHOULD BE AT LEAST 50°C WITHIN 1 MINUTE

If TMVs fitted to any outlet, readings to be taken upstream of valve using surface temperature probe


Recommended sign to be used if outlet temperature exceeds 45°C
 Weekly flushing of little-used outlets may be required at some locations

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APPENDIX A Original monthly report evidence - source page 9

Original Evotech / specialist evidence



Emergency Light Maintenance Record

Emergency Lighting Inspection and Test Certificate
For systems designed to BS 5266-1 and BS EN 50172/BS 5266-8
WARNING:
 Full duration tests involve discharging the batteries, so the emergency lighting system will not be fully functional until the batteries have had time to recharge. For this reason, all tests should be undertaken at times of minimum risk. Alternatively, suitable temporary arrangements should be made until the batteries have been recharged.

Contract No:	PPM No:	Region: <i>NIE</i>
Site Details: <i>Velocity Tower Sheffield</i>		

Details of System: (Complete section page 2)	Date of first test:
Date the system commissioned: <i>N/A</i>	Duration of system: <i>3</i> Hours
Automatic Test System fitted? ☐ Yes ☒ No	

Date	Addition or modification

Engineer's Name	Date of Test	Test Type (delete as applicable)	TEST RESULTS	
			PASSED ~ Sign below ~	FAILED ~ Sign below ~
<i>V. Secknas</i>	<i>21/11/25</i>	<i>Monthly</i>	<i>Pass</i>	
<i>V. Secknas</i>	<i>19/12/25</i>	<i>Monthly</i>	<i>Pass</i>	
<i>V. Secknas</i>	<i>08/01/26</i>	<i>Monthly</i>	<i>Pass</i>	
<i>V. Secknas</i>	<i>10/02/26</i>	<i>Monthly</i>	<i>Pass</i>	
<i>S. DAVITT</i>	<i>4/3/26</i>	<i>Monthly</i>	<i>Pass</i>	
<i>V. Secknas</i>	<i>15/4/26</i>	<i>Monthly</i>	<i>Pass</i>	
<i>V. Secknas</i>	<i>22/5/26</i>	<i>Monthly</i>	<i>Pass</i>	
<i>V. Secknas</i>	<i>5/6/26</i>	<i>Monthly</i>	<i>Pass</i>	

*Sign as applicable. ALL Failures MUST be recorded on Page 3

Site / Area / Building Number

Document Ref: 25-02
Page 1 of 3
Issue Date: 25/09/2015



APPENDIX A Original monthly report evidence - source page 10

Original Evotech / specialist evidence

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Cold Water Storage Tank Inspection Check Sheet

Six Monthly Annual Internal Inspection	Perform storage. Row and return temperature is requires the internal surfaces to be clean & shiny						Parameters		Temperature should be less than 20°C Stored water should be no more than 2°C above the mains supply					
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC		
Cold Water Storage Tank ID:														
Six Monthly Storage Temperature	8	5-14	5-13	10-8	12-6	16-8								
Six Monthly Ball Valve Inlet Temperature	7	7-1	5-11	10-3	14-3	15-1								
Date: 26/01/10														
Signature: [initials]														
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC		
Annual Internal Inspection Drawdown Comments (see separate sheet if necessary)														
Are the internal walls free from scale? Y / N														
Are the internal surfaces clean and shiny? Y / N														
Date:														
Signature:														
Cold water storage tank deep cleaned & disinfected? (see notes attached)														
Date:														
Signature:														

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RCD/RCBO Check Sheet

2026

Quarterly (or as required)	Test RCD Quarterly by pressing the button marked "T" or "Test"											
RCD Location	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
CCTV Room DO staff(s) x 3			/			✓						
Reception DB x 1			/			✓						
Server RM DN x 2			/			✓						
Date Works Carried Out:												
Signature:												

Page 1 of 1
Document Ref: SS-01 (VI)

APPENDIX A Original monthly report evidence - source page 11

Original Evotech / specialist evidence

4. Specialist documentation (Sub contractor)

237235

WORK REPORT
Issued By:

 **HYDRACLEAN**

HYDRACLEAN LTD
UNIT 7
CROMWELL ROAD
BREDBURY
SK6 2RF
TEL: 0161 430 5100

Client: **Evotech (Evolution Technical Services Ltd)** Date: **16 June 2026**
Address: **Velocity Tower, St Mary's Gate, Sheffield, S1 4LR** Site/Job information:
Site ID: 1993
User Code:
Contract number:
Time scheduled for job:

Customer contact: **helpdesknorth@evotech.co.uk** Time in: **10:25**
Time out: **10:40**

Reason for visit:

SPECIFIC TASKS

3 monthly full potable sampling from 2x random cold water outlets -- COMPLETED
3 monthly Legionella sampling from 2x random hot water outlets -- COMPLETED

REASON FOR ANY NON-COMPLETE TASKS:

Comments:
site now unmanned key safe code for access is 1471.

Faults found:
No faults found.

Client Signature: _____ Engineer Signature: 

Name: **unmanned site** Name: **Thomas Chappell**

APPENDIX A Original monthly report evidence - source page 12

Original Evotech / specialist evidence

Certificate of Analysis for Microbiology									
Issued by:									
 HYDRACLEAN				HYDRACLEAN LTD UNIT 7 CROMWELL ROAD BREDBURY SK6 2RF TEL: 0161 430 5100					
Date sampled: 16 June 2026									
Client: Evotech (Evolution Technical Services Ltd)									
Site: Velocity Tower, St Mary's Gate, Sheffield, S1 4LR									
Site ID: 1993									
System Reference: Communal Kitchen Sink Cold									
System Location: Velocity Tower, St Mary's Gate, Sheffield, S1 4LR (1993)									
Type of Sample: Full Potable									
Sample No: 1993/P0017									
Temperature	Pre / Post	Dip / Slide	TVCC: @22°C	TVC & Malt: @30°C	TVC & Pseudomonads: @30°C	TVCC: @37°C	Coliforms (/100ml)	E.Coli (/100ml)	Pseudomonas Aeruginosa
17.7	Pre		66			76	0	0	
Comments: Acceptable results TVC @ 22°C - should have no significant increase on last count and be <1000 cfu/ml. TVC @ 37°C - should have no significant increase on last count and be <1000 cfu/ml. E.Coli & Coliform - 0cfu/100ml.									
Date Certificate Issued: 16 June 2026									
Issued by: Elizabeth Green									

APPENDIX A Original monthly report evidence - source page 13

Original Evotech / specialist evidence

Certificate of Analysis for Microbiology									
Issued by:									
					HYDRACLEAN LTD UNIT 7 CROMWELL ROAD BREDDBURY SK6 2RF TEL: 0161 430 5100				
Date sampled: 16 June 2026									
Client: Evotech (Evolution Technical Services Ltd)									
Site: Velocity Tower, St Mary's Gate, Sheffield, S1 4LR									
Site ID: 1993									
System Reference: Staff Kitchen Sink Cold									
System Location: Velocity Tower, St Mary's Gate, Sheffield, S1 4LR (1993)									
Type of Sample: Full Potable									
Sample No: 1993/P0018									
Temperature	Pre / Post	Dip / Slide	TVCC: @22°C	TVC & Malt: @30°C	TVC & Pseudomonads: @37°C	TVCC: @37°C	Coliforms /100ml	E.Coli /100ml	Pseudomonas Aeruginosa
15.9	Pre		0			0	0	0	
Comments: Acceptable results TVC @ 22°C - should have no significant increase on last count and be <1000 cfu/ml. TVC @ 37°C - should have no significant increase on last count and be <1000 cfu/ml. E.Coli & Coliform - 0cfu/100ml.									
Date Certificate Issued: 23 June 2026									
Issued by: Elizabeth Green									

APPENDIX A Original monthly report evidence - source page 14

Original Evotech / specialist evidence

Certificate of Analysis for Legionella Issued by:			
 HYDRACLEAN		HYDRACLEAN LTD UNIT 7 CROMWELL ROAD BREDBURY SK8 2RF TEL: 0161 430 5100	
Date sampled: 16 June 2026			
Client: Evotech (Evolution Technical Services Ltd)			
Site: Velocity Tower, St Mary's Gate, Sheffield, S1 4LR			
Site ID: 1993			
System Reference: Communal Kitchen Sink Hot			
System Location: Velocity Tower, St Mary's Gate, Sheffield, S1 4LR (1993)			
Sample No: 1993/L0017			
Sample Type: Hot			
<i>This is to certify that we have undertaken an examination of environmental water samples for the presence of Legionella organisms.</i>			
<i>A sample of water was taken from the above Client's site and the above System and analysed by an independent UKAS accredited testing authority for the presence of Legionella organisms in accordance with current standards.</i>			
RESULTS			
TEST	TEMPERATURE	PRE / POST FLUSH	RESULT
LEGIONELLA SPP.	59.2	Pre	NOT DETECTED
Date Certificate Issued: 01 July 2026			
Issued by: Nicole Baxter			

APPENDIX A Original monthly report evidence - source page 15

Original Evotech / specialist evidence

Certificate of Analysis for Legionella			
Issued by:			
 HYDRACLEAN		HYDRACLEAN LTD UNIT 7 CROMWELL ROAD BREDBURY SK16 2RF TEL: 0161 430 5100	
Date sampled: 16 June 2026			
Client: Evotech (Evolution Technical Services Ltd)			
Site: Velocity Tower, St Mary's Gate, Sheffield, S1 4LR			
Site ID: 1993			
System Reference: Staff Kitchen Sink Hot			
System Location: Velocity Tower, St Mary's Gate, Sheffield, S1 4LR (1993)			
Sample No: 1993/L0018			
Sample Type: Hot			
<i>This is to certify that we have undertaken an examination of environmental water samples for the presence of Legionella organisms.</i>			
<i>A sample of water was taken from the above Client's site and the above System and analysed by an independent UKAS accredited testing authority for the presence of Legionella organisms in accordance with current standards.</i>			
RESULTS			
TEST LEGIONELLA SPP.	TEMPERATURE 53.4	PRE / POST FLUSH Pre	RESULT NOT DETECTED
Date Certificate Issued: 01 July 2026			
Issued by: Nicole Baxter			

APPENDIX B Metro Weekly Fire Alarm Certificates - June 2026

Original Metro certificates follow. Historic case references are retained exactly as supplied for audit traceability.

APPENDIX B Weekly fire alarm test - 04 Jun 2026

Original Metro certificate - page 1 of 1

**Visit Report**

Fire Alarm Test

00952293 – Thu, 4 Jun 26 10:46 AM

Address
Visit Date
Work Order Number
Inspector
Building Reference

Velocity Tower, 10 St Mary's Gate, Sheffield, S1 4LR
Thu, 4 Jun 26 10:46 AM
00952293
Mr Wilson
Metro: 103352

Survey Results – No Action Required

Question	Result
No Passed Survey Results.	

New Issues Detected

No New Issues.

New Issues Images

Case No.	Image
----------	-------

Existing Cases Redetected

Question	Case No.	Location	Subject	Issue Description	Next Action
No Existing Issues.					

Existing Cases Images

Case No.	Image
----------	-------

Tested Asset/s

Asset	Location	Result
No Tested Assets.		

T 020 7960 3939 E enquiries@metrosafety.co.uk W www.metrosafety.co.uk

Company Registration No: 03357802 VAT No: 364104228
Registered Office Address: 2 Dominus Way, Meridian Business Park, Leicester LE19 1RP



APPENDIX B Weekly fire alarm test - 11 Jun 2026

Original Metro certificate - page 1 of 2



Visit Report

Fire Alarm Test

00959680 - Thu, 11 Jun 26 10:36 AM

Address
Visit Date
Work Order Number
Inspector
Building Reference

Velocity Tower, 10 St Mary's Gate, Sheffield, S1 4LR
Thu, 11 Jun 26 10:36 AM
00959680
Mr Wilson
Metro: 103352

Survey Results – Actions Required

Question	Result
The Fire Alarm Panel was showing no fault lights and a healthy power supply.	☒
The fire panel silenced and reset correctly and was left with no fault lights present.	☒

Survey Results – No Action Required

Question	Result
The Break Glass Unit due to be tested was showing no visible signs of damage.	☒
The sounders activated upon testing of the Break Glass Unit.	☒
The correct zone or loop was displayed on the fire panel.	☒
Interfaced panels or systems (i.e. lifts, gas supply) acted in accordance with the correct cause and effect.	☒
The Alarm receiving centre received a fire signal.	☒
Any interfaced systems were reset and left in working order.	☒

New Issues Detected

CASE: 00966404 **Date Opened:** Thu, 11 Jun 26

Object Type: Fire Alarm Panel **Location:**

Subject: The fire alarm panel was displaying a sounder fault.

Issue Description: The full functioning of the panel may be affected.

Next Action: Please contact the relevant maintenance provider to arrange to rectify this issue.

Inspector Comment:

New Issues Images

Case No.	Image
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T 020 7960 3939 E enquiries@metrosafety.co.uk W www.metrosafety.co.uk

Company Registration No: 03357802 VAT No: 364104228
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APPENDIX B Weekly fire alarm test - 11 Jun 2026

Original Metro certificate - page 2 of 2



Visit Report

Fire Alarm Test

00959680 - Thu, 11 Jun 26 10:36 AM



Existing Cases Redetected

Question	Case No.	Location	Subject	Issue Description	Next Action
Thu, 30 Apr 26	00935837		Area was locked and the keys were not available.	The system could not be tested from this area.	Please advise regarding access or replacement keys.

Existing Cases Images

Case No.	Image
----------	-------

Tested Asset/s

Asset	Location	Result
Fire Alarm Panel	Common area, ground floor, rear entrance lobby, RHS wall, LHS Panel FAP1	✓
Call Point	Common area, ground floor, reception chill out area, next to pool table, RHS Wall CP GC	✓

T 020 7960 3939 E enquiries@metrosafety.co.uk W www.metrosafety.co.uk

Company Registration No: 03557802 VAT No: 364104228
Registered Office Address: 2 Dominus Way, Meridian Business Park, Leicester LE19 9PF



APPENDIX B Weekly fire alarm test - 16 Jun 2026

Original Metro certificate - page 1 of 2



Visit Report

Fire Alarm Test

00963787 - Tue, 16 Jun 26 10:26 AM

Address
Visit Date
Work Order Number
Inspector
Building Reference

Velocity Tower, 10 St Mary's Gate, Sheffield, S1 4LR
Tue, 16 Jun 26 10:26 AM
00963787
Mr Fisher
Metro: 103352

Survey Results – No Action Required

Question	Result
No Passed Survey Results.	

New Issues Detected

CASE: 00969561	Date Opened: Tue, 16 Jun 26
Object Type: Building	Location:
Subject: We did not have the details of the Alarm Receiving Centre.	
Issue Description: Metro were unable to carry out the weekly fire alarm test as the fire brigade would be mobilised.	
Next Action: Please furnish Metro with the relevant details to put the system on test.	
Inspector Comment: Call centre issue	

New Issues Images

Case No.	Image
----------	-------

Existing Cases Redetected

Question	Case No.	Location	Subject	Issue Description	Next Action
Thu, 11 Jun 26	00966404		The fire alarm panel was displaying a sounder fault.	The full functioning of the panel may be affected.	Please contact the relevant maintenance provider to arrange to rectify this issue.
Thu, 30 Apr 26	00935837		Area was locked and the keys were not available.	The system could not be tested from this area.	Please advise regarding access or replacement keys.

Existing Cases Images

Case No.	Image
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T 020 7960 3939 E enquiries@metrosafety.co.uk W www.metrosafety.co.uk

Company Registration No: 03557802 VAT No: 364104228
Registered Office Address: 2 Dominus Way, Meridian Business Park, Leicester LE19 9P



APPENDIX B Weekly fire alarm test - 16 Jun 2026

Original Metro certificate - page 2 of 2



Visit Report

Fire Alarm Test

00963787 - Tue, 16 Jun 26 10:26 AM



Tested Asset/s

Asset	Location	Result
No Tested Assets.		

T 020 7960 3939 E enquiries@metrosafety.co.uk W www.metrosafety.co.uk

Company Registration No: 03557802 VAT No: 364104228
Registered Office Address: 2 Dominus Way, Meridian Business Park, Leicester LE19 9PF



APPENDIX B Weekly fire alarm test - 23 Jun 2026

Original Metro certificate - page 1 of 2



Visit Report

Fire Alarm Test

00967167 - Tue, 23 Jun 26 10:05 AM

Address
Visit Date
Work Order Number
Inspector
Building Reference

Velocity Tower, 10 St Mary's Gate, Sheffield, S1 4LR
Tue, 23 Jun 26 10:05 AM
00967167
Mr Fisher
Metro: 103352

Survey Results – Actions Required

Question	Result
The Alarm receiving centre received a fire signal.	☒

Survey Results – No Action Required

Question	Result
The Fire Alarm Panel was showing no fault lights and a healthy power supply.	☒
The Break Glass Unit due to be tested was showing no visible signs of damage.	☒
The sounders activated upon testing of the Break Glass Unit.	☒
The correct zone or loop was displayed on the fire panel.	☒
Interfaced panels or systems (i.e. lifts, gas supply) acted in accordance with the correct cause and effect.	☒
The fire panel silenced and reset correctly and was left with no fault lights present.	☒
Any interfaced systems were reset and left in working order.	☒

New Issues Detected

CASE: 00974578 **Date Opened:** Tue, 23 Jun 26
Object Type: Building **Location:**
Subject: The signal from the fire alarm panel to the Alarm Receiving Centre was not received.
Issue Description: The fire service will not be automatically contacted in the event of a fire at this property. In the event of a fire, the fire service will have to be contacted manually in order to raise the alarm.
Next Action: Please contact the relevant maintenance provider to arrange to rectify this issue.
Inspector Comment:

New Issues Images

Case No.	Image
----------	-------

T 020 7960 3939 E enquiries@metrosafety.co.uk W www.metrosafety.co.uk

Company Registration No: 03357802 VAT No: 364104228
Registered Office Address: 2 Dominus Way, Meridian Business Park, Leicester LE19 1RP



APPENDIX B Weekly fire alarm test - 23 Jun 2026

Original Metro certificate - page 2 of 2



Visit Report

Fire Alarm Test

00967167 - Tue, 23 Jun 26 10:05 AM

Existing Cases Redetected

Question	Case No.	Location	Subject	Issue Description	Next Action
Tue, 16 Jun 26	00969561		We did not have the details of the Alarm Receiving Centre.	Metro were unable to carry out the weekly fire alarm test as the fire brigade would be mobilised.	Please furnish Metro with the relevant details to put the system on test.
Thu, 11 Jun 26	00966404		The fire alarm panel was displaying a sounder fault.	The full functioning of the panel may be affected.	Please contact the relevant maintenance provider to arrange to rectify this issue.
Thu, 30 Apr 26	00935837		Area was locked and the keys were not available.	The system could not be tested from this area.	Please advise regarding access or replacement keys.

Existing Cases Images

Case No.	Image
00966404	

Tested Asset/s

Asset	Location	Result
Fire Alarm Panel	Common area, ground floor, rear entrance lobby, RHS wall, LHS Panel FAP1	✓
Call Point	Common area, 1st Floor, lift lobby landing CP 1A	✓

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Registered Office Address: 2 Dominus Way, Meridian Business Park, Leicester LE19 9PP

