

Monthly Report

Oct 2025

Velocity Tower – Sheffield
Mason Owen



Prepared by:
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Evolution Technical Services Ltd
Unit B3 Lowfields Close

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1. Site / Team Structure

Site is supported by our static engineering team and mobile team where required.

Position	Name	Email	Telephone
Account Director	Matt Carver	m.carver@evotech.co.uk	07469 855257
Account Manager	Roberto Varela	r.varela@evotech.co.uk	07812 975815
Helpdesk	Helpdesk	helpdesknortheast@evotech.co.uk	01422 377541

Planned Preventative Maintenance:

- Undertaken by Mobile Engineers

2. Executive Summary of Reporting Month

- All PPM were carried out against the planner and completed on time, no further PPM to carry over for Evotech.

3. Service Summary

PPM's Completed

PPM						
Priority	Total Jobs	Open Jobs	Completed Jobs	Missed Jobs	Attended On Time	Completed On Time
PPM	5	0	5	0	5	5
Statutory	3	0	3	0	3	3
Non-Statutory	2	0	2	0	2	2

All PPM tasks are completed and up to date.

Velocity Tower - Sheffield

				October			
Ass et No.	PLANT ITEM	LOCATION	No.	2025-40	2025-41	2025-42	2025-43
Evotech							
1	Emergency Lighting	Common Areas	ALL			M	
2	General Lighting	Common Areas	ALL			M	
3	Disabled Toilet Alarm Operational.	Common Areas	ALL			M	
4	LV Distribution	Common Areas	ALL				
5	RCDs	Common Areas	ALL				
6	Hot and Cold Water Temperature Monitoring	Common Areas	ALL			M	
7	Cold Water Booster Set	Water Tank Room	ALL			Q	
8	TMVs	Common Areas	ALL				
Evotech Fire & Security							
9	Fire Alarm	Common Areas	ALL				
10	Fire Extinguishers	Common Areas	ALL				
11	Fire Alarm Monitoring	Common Areas	ALL				
12	Smoke Vents	Common Areas	ALL				
13	Car Park Ventilation	Car Park	ALL				
14	Disabled Refuge	Common Areas	ALL				
15	CCTV	Common Areas	ALL				
16	Access Control	Common Areas	ALL				
17	Disabled Toilet Alarm	Common Areas	ALL				
Specialist Contractors							
18	Water Hygiene Sampling - TVCC/Potable	Common Areas	ALL				
19	Water Hygiene Sampling - Legionella	Common Areas	ALL				
20	Lightning Protection	External	ALL				
21	AC Indoor Cassettes	Reception	ALL				
22	AC External Condensers	External	ALL				
23	Heat Recovery Units	Reception	ALL				
W = Weekly							
M = Monthly							
Q = Quarterly							
H = Six Monthly							
A = Annual							
Completed							
To Complete							

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ENGINEERS CALL OUT REPORT



1 Work Details		Job No: Z03105/106	PPM / WEEK No.
CLIENT: Sheffield One (UK) Ltd Velocity Tower		Quote No:	
SITE ADDRESS: St Mary's Gate Sheffield S1 4LR		Date: 1 7 1 0 2 5	
		MON TUE WED THU FRI SAT SUN	
		DAY (tick) <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
SSRA NUMBER	ORIGINAL	REVIEWED	EXPENSES
MANDATORY	<input type="checkbox"/>	<input type="checkbox"/>	£ NO
(Must be completed)	(Please tick)		
2 Description of Works Carried Out		2.1 Compliance	
Please indicate the type of work (tick all that apply) and ensure that you complete the relevant Compliance section and appropriate Certification.		GAS SAFE YES NO	
ELECT MECH GAS WATER AC OTHER		FLUE OK: <input type="checkbox"/> <input type="checkbox"/>	
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>		VENTILATION OK: <input type="checkbox"/> <input type="checkbox"/>	
Please PRINT clearly:		GAS RATE OK: <input type="checkbox"/> <input type="checkbox"/>	
October PPM's:		APPLIANCE SAFE: <input type="checkbox"/> <input type="checkbox"/>	
General lighting		Certificates/Notices issued (type/ref):	
Emergency lighting		<input type="text"/>	
Hot and cold water monthly temps		NICEIC - Installation details	
Cold water booster set - visual checks		Method of fault protection <input type="text"/>	
Disabled toilet alarm operational test		System of earthing arrangement	
		TN-C-S <input type="checkbox"/>	
		TN-S <input type="checkbox"/>	
		TT <input type="checkbox"/>	
		Protective device for the modified circuit	
		Type <input type="text"/> Rating <input type="text"/> A	
		Essential Tests	
		Earth continuity satisfactory <input type="checkbox"/>	
		Insulation resistance:	
		Live - Live <input type="text"/> MΩ	
		Live - Earth <input type="text"/> MΩ	
		Earth fault loop impedance <input type="text"/> Ω	
		Polarity satisfactory <input type="checkbox"/>	
		RCD operation (if applicable)	
		Disconnection Time (ms)	
		IΔn Device Rating (mA) X1 X5	
		<input type="text"/> <input type="text"/> <input type="text"/>	
		Satisfactory test button operation <input type="checkbox"/>	
		F-GAS	
		System Register completed (tick): <input type="checkbox"/>	
		Cylinder Register completed (tick): <input type="checkbox"/>	
		Leak Test completed (tick): <input type="checkbox"/>	
CONTINUATION SHEETS Qty: <input type="text"/> Sheet Numbers: <input type="text"/>		OFFICE USE ONLY	
3 Purchase Orders, Materials & Further Actions		ACTION REQUIRED Y/N	
none		MATERIALS ORDERED Y/N	
ACTION REQUIRED BY OFFICE (Please tick): YES NO		QUOTATION NUMBER Q	
<input type="checkbox"/> <input checked="" type="checkbox"/>		DATE	
SMALL WORKS QUOTATION FORM NUMBER: <input type="text"/>		MANAGER	
CLIENT		ENGINEER	
SIGNATURE:		SIGNATURE:	
PRINT NAME:		Vytautas Serksnas	

Water Temperature Checks

Contract:	Sheffield One	Date:	17-10-25
Site:	Velocity Tower	Engineer:	V. Seeksras

MONTHLY TASKS			ADDITIONAL MONTHLY TASKS		
Sentinel Tap Temperatures – nearest & furthest from heat source or CWST.	Cold (<20°C)	Hot (>50°C)	CWST Temperatures (should be <20°C)	At Ball Valve	Opposite Ball Valve
Location:			CWST 1	15	16
Location:			CWST 2	15	16
Other outlets; 1 per zone or floor. Check different outlets at each visit.	Cold (<20°C)	Hot (>50°C)	Cold Water Mains Inlet Temperature	15 °C	
Location:	Easy access	17	40 56	Notes:	
Location:	Staff WC	17	58		
Location:	Staff kitchen	17	59		
Location:	Reception WC	17	58		
Location:	Reception kitchen	17	59		
Location:	Binstore bib	16	–		
Location:	Binstore sink	16	59		
Location:					
Location:					
Showers; de-scale and disinfect	Every 3 Months		ADDITIONAL ANNUAL TASKS (See relevant form for CWST inspection)		
Location:			Notes:		
Location:					
Location:					
Location:					
Location:					
Calorifiers:	Return >50°C	Flow >60°C	Notes:		
Calorifier 1 Temperatures:					
Calorifier 2 Temperatures:					

COLD WATER AT EACH OUTLET SHOULD BE LESS THAN 20°C WITHIN 2 MINUTES

HOT WATER AT EACH OUTLET SHOULD BE AT LEAST 50°C WITHIN 1 MINUTE

If TMVs fitted to any outlet, readings to be taken upstream of valve using surface temperature probe

Recommended sign to be used if outlet temperature exceeds 45°C

Weekly flushing of little-used outlets may be required at some locations

Emergency Light Maintenance Record

Emergency Lighting Inspection and Test Certificate

For systems designed to BS 5266-1 and BS EN 50172/BS 5266-8

WARNING:

Full duration tests involve discharging the batteries, so the emergency lighting system will not be fully functional until the batteries have had time to recharge. For this reason, all tests should be undertaken at times of minimum risk. Alternatively, suitable temporary arrangements should be made until the batteries have been recharged.

Contract No:	PPM No:	Region: N/E
Site Details: Velocity Tower Sheffield		

Details of System: <small>(Complete location page 2)</small>		Date of first test:
Date the system commissioned: N/A	Duration of system: 3 Hours	Automatic Test System fitted? <input type="radio"/> Yes <input checked="" type="radio"/> No

State additions or modifications to the system or the premises since original installation	
Date	Addition or modification

Engineer's Name	Date of Test	Test Type <small>(State as applicable)</small>	TEST RESULTS	
			PASSED <small>~ Sign below ~</small>	FAILED <small>~ Sign below ~</small>
J. King	20-3-05	Monthly	<i>[Signature]</i>	
V. Serksnas	03-04-15	Monthly	<i>[Signature]</i>	
V. Serksnas	01-05-15	Monthly	<i>[Signature]</i>	
W. Bowerley	18-6-25	Monthly	<i>[Signature]</i>	
V. Serksnas	18-7-15	Monthly	<i>[Signature]</i>	
J. King	15-8-25	Monthly	<i>[Signature]</i>	
V. Serksnas	12-9-15	Monthly	<i>[Signature]</i>	
V. Serksnas	17-10-15	Monthly	<i>[Signature]</i>	

*Sign as applicable. ALL Failures MUST be recorded on Page 3

Site / Area / Building Number

2020Plus Controller

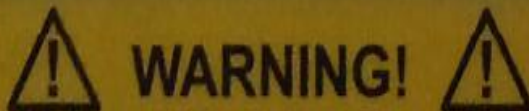
AquaTech
Pressmain

Booster system O.K.
Pressure 9.1 bar

Pump 1(5)	running tripped	AUTO 0	OFF 1	HAND 2	3 SET or VIEW
Pump 2	running tripped	AUTO 4	OFF 5	HAND 6	7 RESET ALARM
Pump 3	running tripped	AUTO a	OFF b	HAND c	8 MUTE ALARM
Pump 4	running tripped	AUTO d	OFF e	HAND f	9 ENTER

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WARNING!

This equipment must only be installed/operated/used/maintained by a Competent Person.
A Competent Person is someone who is technically competent

4. Specialist documentation (Sub contractor)

No sub-contractor visits